

# SPONSORSHIP & EXHIBITION BOOKING FORM

## COMPANY INFORMATION

Company Name : .....  
Contact Person : .....  
E-mail : .....  
Address : .....  
City : .....  
Country : .....  
Telephone : .....  
E-mail : .....

## EXHIBITION ORDER

Preferred Type :  Island and Peninsula  Corner  In Line

Booth Type:  Shell Scheme  Raw Space

Preferred Booth # and Size :

# ..... sqm x USD ..... = .....

Secondary Preference :

# ..... sqm x USD ..... = .....

## SPONSORSHIP ORDER

1. .... USD .....  
2. .... USD .....  
3. .... USD .....

Date : ..... Signature : .....

Please fill in, sign and return this form to:

## SPONSORSHIP & EXHIBITION SECRETARIAT evronas events

Address: Halaskargazi Cad. Poyraz Sok.  
No:15 /2 Sisli 34373, Istanbul, Turkey

Tel: +90 212 296 0460 Fax: +90 212 296 0461  
E-mail: fdi2018industry@evronas.com



# HOW TO BOOK & PAY

## HOW TO BOOK

Please fill in the exhibition and sponsorship booking form and send to sponsorship & exhibition secretariat via e-mail or fax. Evronas events will then get back to you with the status of your reservation, since bookings are made on a first come first served basis after priority and non-priority companies are booked. Reservations are only confirmed upon receipt of the relevant deposit payment.

## TERMS OF PAYMENT

Bookings less than USD 6.000 (net of taxes) are subject to full payment upon reservation confirmation.

Bookings exceeding USD 6.000 (net of taxes) can be paid in two installments:

- 50% deposit upon reservation confirmation
- 50% balance by 30 April 2018

The sponsorship & exhibition secretariat will issue a proforma invoice for each payment. All payments should be completed within 2 weeks of receipt of the relevant proforma invoice. The sponsorship & exhibition secretariat will be entitled to cancel bookings if payment is not received within the specified time. All payments made until this time will be forfeited.

Payments can be made via bank transfer or credit card (visa and mastercard)

## CANCELLATION POLICY

All cancellations must be made in writing to the sponsorship & exhibition secretariat by the official contact person of the exhibitor / sponsor.

• Organizers shall retain 10% of the agreed sponsorship & exhibition fees if cancellation is made before 28 February 2018

• Organizers shall retain 50% of the agreed sponsorship & exhibition fees if cancellation is made between 28 February 2018 and 30 April 2018

• All cancellations made after 30 April 2018 are subject to full payment and no refunds will be made.